



November 11, 2021

TO ALL CONCERNED END-USER
LGU-Virac, Catanduanes

Gentlemen/Ladies:

May we respectfully invite you or your authorized representative to witness the Procurement of LGU Virac on the date and contracts hereunder enumerated, as follows:

1. Pre-Bid Conference / November 16, 2021 (Tuesday/9:00 AM)

No.	Program of Work/ Purchase Request	Particulars	Approved Budget for the Contract (ABC)	END USER
Goods:				
1.	101-2021-11-641	Supply and Delivery of Capital Outlays	Php1,350,000.00	SB
2.	20% LDF-2021-11-643	Supply and Delivery of Heavy Duty Trash Bins	Php301,000.00	MEO
3.	101-2021-11-640	Supply and Delivery of Hardware Materials	Php977,075.00	MO-SWM

SCHEDULE OF ACTIVITIES

November 8, 2021	-Pre-Procurement Conference
November 9-29, 2021	-Issuance & availability of Bidding Documents
November 16, 2021 (9:00 A.M)	-Pre-Bid Conference
November 29, 2021 (9:00 A.M)	-Submission & Receipt of Bids
November 29, 2021 (9:00 A.M)	-Opening of Bid and eligibility check
November 30-December 6, 2021	-Bid Evaluation
December 7-13, 2021	-Post Qualification
December 14, 2021	-Approval of BAC Resolution/Issuance of NOA
December 15-21, 2021	-Contract Preparation & Signing

2. Other Matters

For your information and guidance, thank you.

Very truly yours,

RICHELDA V. ARGUELLES
Administrative Officer IV
Head, BAC Secretariat

NOTED:

HENRY M. QUIÑONES
Municipal Budget Officer
BAC Chairman

OFFICE OF THE NPOC
RECEIVED

11/11/2021