



November 3, 2021

TO ALL CONCERNED END-USER
 LGU-Virac, Catanduanes

Gentlemen/Ladies:

May we respectfully invite you or your authorized representative to witness the Procurement of LGU Virac on the date and contracts hereunder enumerated, as follows:

1. Pre-Procurement Conference / November 8, 2021 (Monday/9:00 AM)

No.	Program of Work/ Purchase Request	Particulars	Approved Budget for the Contract (ABC)	END USER
Goods:				
1.	101-2021-10-586	Catering Services	Php26,250.00	SB
2.	101-2021-10-611	Materials for Cover/Wrapping of Christmas Lantern	Php52,300.00	MEO
3.	101-2021-10-629	Office Supplies	Php36,300.00	MBO
4.	101-2021-10-587	Office Supplies	Php31,752.00	MBO
5.	101-2021-09-505	Supplies and Materials	Php3,000.00	MHO
6.	(20%) LDF-2021-11-636	Hardware Materials	Php68,842.00	MEO
7.	(20%) LDF-2021-11-637	Labor	Php31,158.00	MEO
8.	101-2021-11-633	Office Supplies	Php52,491.00	BFP
9.	101-2021-11-634	Copier Toner	Php7,400.00	BFP
10.	101-2021-11-641	Capital Outlays	Php1,350,000.00	SB
11.	(20%) LDF-2021-11-642	Hardware Materials for Fabrication of two (2) Unit Tent	Php99,000.00	MO-SWM
12.	(20%) LDF-2021-11-643	Heavy Duty Trash Bins	Php301,000.00	MO-SWM
13.	101-2021-11-644	UPS 600VA	Php5,500.00	MAO
14.	101-2021-11-640	Hardware Materials (Establishment of Barangay MRF for 17 Barangays)	Php977,075.00	MO-SWM
Infra:				
1.	101-2021-11-632	For Furnishing Materials, Labor and Equipment in Connection with the Construction of Kiosk/Accessory Stalls Located at Virac Public Market, Conception Virac, Catanduanes	Php500,000.00	MEO
2.	(20%) LDF-2021-11-631	For furnishing Materials Labor and Equipment in Connection with the Construction of Health Center Located at Sogod Tibgao Virac, Catanduanes	Php200,000.00	MEO

2. Other Matters

For your information and guidance, thank you.

Very truly yours,

[Signature]
RICHELDA V. ARGUELLES
 Administrative Officer IV
 Head, BAC Secretariat

NOTED:

[Signature]
HENRY M. QUIÑONES
 Municipal Budget Officer
 BAC Chairman

OFFICE OF THE BAC SECRETARY

RECEIVED

DATE: NOV 03 2021

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